

# Meeting Minutes

Piney Mountain Foster Care, Inc.

Board of Director's Meeting

Date: January 10<sup>th</sup> 2026

Wonderfully Made Coffee Shop, Newport TN

## In Attendance

Jennifer Jennings  
Doug Bittinger  
Dennis Dekker  
Helen Duvall

## Absent

None

## Minutes

By common consent, minutes from the October 2025 meeting will be accepted and entered into the record as written.

## Treasurer

Quarterly cash donations are up considerably because of two generous special donations. Food purchased is down because of a donor sponsoring all our kibble. Utilities cost is down due to mild temps.

YE26 Budget is based on YE25 actual expenses and income with the following exceptions:

1. Removed \$5K each from Sep & Nov due to special contributions.
2. Removed an additional \$1K in Nov from contributions due to fund raising for Blade's dental
3. Added \$1,000.00 to Jan expenses for Blade's dental
4. Budgeted insurance \$1,000.00 in Jan and \$1,200.00 in Dec-2025 insurance was not billed/paid until Jan. Anticipate 2026 being paid in Dec2026 and it increasing
5. Removed \$5K from Sep expenses for tree trimming: a one-time expense. This is also why \$5k was removed from contributions.
6. Removed \$3K from Nov expenses for split mini repair. Mostly paid for with Karen Heaton grant.

7. Because utilities were so low in 2025 I'm increasing to 2024 levels for total \$1,200.00 spread evenly across the year.
8. Leaving food purchased at 2024 levels due to special donations of food in 2025.
9. Removed \$1,687.00 from Vet Expenses for Callie's surgery and added \$500 just in case.

This leaves annual budget with expenses slightly higher than income, as budgeted.

## **Department Heads**

### **Foster Home Coordinator**

Had one inquiry via an on-line form, but was unable to contact her using info provided.

### **Adoption Coordinator**

Nothing to report.

### **Kennel Manager**

We recertified with Benevity to retain ability to do workplace fundraising.

We had issues with the refrigerator but it resolved itself, no service needed yet.

We had issues with the mini-split (heat/AC) and ended up having to replace it with a Mitsubishi 18,000 BTU, single zone machine, paid for through grant money and a special donation.

Update on Callie Roo: holding her own.

Blade is having teeth cleaned January 13<sup>th</sup>. Funds have been raised to pay for that.

We changed from FreshPet refrigerated to Purina ONE SmartBlend canned due to concerns raised by veterinarians over a link between the FreshPet and gastric ulceration.

## **Old Business**

1) Professional Liability insurance has been renewed, but is underwritten by a different company because our former company doubled the rate on our policy.

## **New Business**

1) Officer elections: the board chose to retain Doug Bittinger as President/Secretary and Jennifer Jennings as Treasurer.

2) Looking to the future: the Board discussed social and economic changes that have occurred recently and projected how things might look as we move through 2026.

## **Floor opened to discussion**

Open discussion centered on changes occurring in various other regional shelters and rescues.

## **Meeting adjourned:**

9:57 AM