

Meeting Minutes

Piney Mountain Foster Care, Inc.
Board of Director's Meeting

Date: January 10th 2026

Wonderfully Made Coffee Shop, Newport TN

In Attendance

Jennifer Jennings
Doug Bittinger
Dennis Dekker
Helen Duvall

Absent

None

Minutes

By common consent, minutes from the October 2025 meeting will be accepted and entered into the record as written.

Treasurer

Quarterly cash donations are up considerably because of two generous special donations. Food purchased is down because of a donor sponsoring all our kibble. Utilities cost is down due to mild temps.

YE26 Budget is based on YE25 actual expenses and income with the following exceptions:

1. Removed \$5K each from Sep & Nov due to special contributions.
2. Removed an additional \$1K in Nov from contributions due to fund raising for Blade's dental
3. Added \$1,000.00 to Jan expenses for Blade's dental
4. Budgeted insurance \$1,000.00 in Jan and \$1,200.00 in Dec-2025 insurance was not billed/paid until Jan. Anticipate 2026 being paid in Dec2026 and it increasing
5. Removed \$5K from Sep expenses for tree trimming: a one-time expense. This is also why \$5k was removed from contributions.
6. Removed \$3K from Nov expenses for split mini repair. Mostly paid for with Karen Heaton grant.

7. Because utilities were so low in 2025 I'm increasing to 2024 levels for total \$1,200.00 spread evenly across the year.
8. Leaving food purchased at 2024 levels due to special donations of food in 2025.
9. Removed \$1,687.00 from Vet Expenses for Callie's surgery and added \$500 just in case.

This leaves annual budget with expenses slightly higher than income, as budgeted.

Department Heads

Foster Home Coordinator

Had one inquiry via an on-line form, but was unable to contact her using info provided.

Adoption Coordinator

Nothing to report.

Kennel Manager

We recertified with Benevity to retain ability to do workplace fundraising.

We had issues with the refrigerator but it resolved itself, no service needed yet.

We had issues with the mini-split (heat/AC) and ended up having to replace it with a Mitsubishi 18,000 BTU, single zone machine, paid for through grant money and a special donation.

Update on Callie Roo: holding her own.

Blade is having teeth cleaned January 13th. Funds have been raised to pay for that.

We changed from FreshPet refrigerated to Purina ONE SmartBlend canned due to concerns raised by veterinarians over a link between the FreshPet and gastric ulceration.

Old Business

1) Professional Liability insurance has been renewed, but is underwritten by a different company because our former company doubled the rate on our policy.

New Business

1) Officer elections: the board chose to retain Doug Bittinger as President/Secretary and Jennifer Jennings as Treasurer.

2) Looking to the future: the Board discussed social and economic changes that have occurred recently and projected how things might look as we move through 2026.

Floor opened to discussion

Open discussion centered on changes occurring in various other regional shelters and rescues.

Meeting adjourned:

9:57 AM